



P.O. Box 128 • Altamont, TN 37301 • (931) 692-3999 • www.mountain-top.org
 YOUTH MINISTRIES • YOUNG ADULT MINISTRIES • ADULT

Summer Staff Reference Form

This is a reference for (name of applicant) _____ who is applying for a ministry leadership position with Mountain T.O.P. Summer staff employees are part of a team of five to ten people who are responsible for leading groups of 75-160 campers through weeklong mission experiences. The staff prepares for and manages sites for the participants in home repair projects for local families or day camp programs for local children. They also lead evening programs which help participants process their experiences from a Christian perspective.

We would greatly appreciate your time and honesty in completing this form. Your insights can greatly aid us in making hiring decisions. All information will be kept confidential. If you would prefer to email it, contact the office and we will email you a digital copy that you can fill out and email back. Thank you for your time, and please feel free to contact us if you have any questions, comments or concerns.

Please mail, fax or email completed form by **December 31, 2017**:

Mountain T.O.P.	Phone: (931) 692-3999
P.O. Box 128	Fax: (931) 692-3807
Altamont, TN 37301	Email: rachael@mountain-top.org

Please type or print clearly using ink.

Your name _____

Your relationship to the applicant _____

Work phone () _____ Home phone () _____

How well do you know the applicant? Not Well Somewhat Well Very Well

For how many years have you know the applicant? _____

Please assess the applicant in the following categories (1 being the lowest). If desired, you may write comments.

	<u>Comments</u>
1. Ability to get along with others:	1 2 3 4 5 6 7
2. Leadership ability:	1 2 3 4 5 6 7
3. Capacity to be creative and imaginative:	1 2 3 4 5 6 7
4. Ability to handle stress and pressure:	1 2 3 4 5 6 7
5. Dependability:	1 2 3 4 5 6 7
6. Ability to accept feedback and constructive criticism:	1 2 3 4 5 6 7
7. Emotional maturity and/or stability:	1 2 3 4 5 6 7
8. Overall character:	1 2 3 4 5 6 7

Please Continue on Back

9. Please describe 3 of his or her major strengths:

10. Please describe 3 areas in which he or she could improve:

11. Comments on your perception of his or her spiritual maturity:

12. Please comment on your perception of his or her ability to work with and relate to children and youth.

13. What would you anticipate as the major issue(s) in having him or her as a staff member?

14. Please rate your overall recommendation of this person? 1 2 3 4 5

15. General comments:

Thank you for your comments and perspective.