

MOUNTAIN T.O.P.

2012 YOUTH SUMMER MINISTRY APPLICATION

PAYMENT SCHEDULE

EARLY REGISTRATION FOR GROUP	1ST PAYMENT PER PERSON	2ND PAYMENT PER PERSON	3RD PAYMENT PER PERSON	FINAL PAYMENT PER PERSON	TOTAL COST PER PERSON
\$150	\$50	\$75	\$150	\$50/100	\$325/375
OCT. 3 - DEC. 5	DEC. 5	JAN. 9	MARCH 5	MAY 7	

FINANCIAL GUIDELINES

- If all stated deadlines are met, the participant fee is \$375.
Note: For Weeks 1 and 5, the participant fee is \$325.
- This fee includes all meals, lodging, project materials, programming and camp staffing.
- The Early Registration will be applied to the 1st payment.
- You will not receive a payment invoice until the Dec. 5 first payment date.
- The first payment is 75% refundable up to the January 9th second payment date.
- The second payment is 50% refundable up to the March 5th third payment date.
- The third payment is 25% refundable up to the May 7th final payment date.
- The final payment is non-refundable.

**The financial guidelines have been developed in order to operate responsibly and make decisions as far as staffing, open facilities, food purchasing, etc., in a timely manner.*

PAPERWORK SCHEDULE

- Application - due with Early Registration. If you are not registering early, then it is due by Dec. 5th, 2011 with the first payment.
- Confirmed Roster - filled out on 3rd Payment Invoice and updates on Final Payment Invoice.
- Final Roster and Adults Self-Screening forms - due with final payment.

PARTICIPATION REQUIREMENTS

- The week is from 9AM CT on Sunday to 10AM CT on Saturday, no exceptions.
- Only youth going into the eighth grade or at least 13 years old may participate.
- There must be a ratio of at least one adult (25 years and older) and one vehicle (7 seatbelts) to every five youth.*
- Any group with forty or more participants at the time of Final Payment (May 7, 2012) will be split between two camps.
- Please give us the most accurate number of participants you can throughout the process. Your final number of participants must be solid by March 5, 2012; however, we will work with you if changes come up after the said date. ***It is easier for us to add campers rather than subtract campers once cost is incurred.***

- Each group provides coolers, first aid kits, tools and materials pro-rated according to group size. (see Preparation Materials for details)
- Background checks: In order to ensure the safety of all youth attending, every participant that is 18 years or older must have a complete and satisfactory background check completed within the past three years and valid through your camp week. Background checks must be on file at MTOP or at the participant's church.

Weeks 2 and 6 will be **Safe Sanctuary weeks that follow the full guidelines. Every church that wants to participate in these weeks must bring one adult that is at least 25 years old and a second adult that is at least 22 years old for every five youth. Depending on interest in these weeks, they may be for just one camp or for both camps.*

**Mountain T.O.P. does not discriminate on the basis of race, age, sex, creed, national origin or disability.*

CHURCH INFORMATION

Church Name _____

Address _____ City _____ St _____ Zip _____

Phone _____ Church email _____

CONTACT PERSON INFORMATION

Name _____ Title (i.e. pastor, member) _____

Address _____ City _____ St _____ Zip _____

Daytime Phone _____ Email _____

PROGRAM: (circle one) 1) Service Project only 2) Service Project and Day Camp

CAMP LOCATIONS: Cumberland Pines (Altamont), Baker Mountain (Spencer) & Martin Methodist College (Pulaski)

CAMP DATES (Please indicate first, second and third choices)

Week 1: June 3 - 9 _____ Week 2: June 10 - 16 _____

Week 3: June 17 - 23 (DC offered) _____ Week 4: June 24 - 30 _____

Week 5: July 1 - 7 (DC offered) _____ Week 6: July 8 - 14 _____

Week 7: July 15 - 21 (DC offered) _____ Week 8: July 22 - 28 _____

*Week 2 and Week 6 = Safe Sanctuary full guidelines. Day Camp is at Camp Cumberland Pines.

*Week 7 we will host a NEW week of YSM at Martin Methodist College to serve Giles County.

TOTAL PARTICIPANTS (most accurate & precise estimate to date): _____

Has your church attended a Mountain T.O.P. camp week before? Yes No

If Yes, which location did your church attend in 2011? _____ 2010? _____

COVENANT FOR PARTICIPATION

In submitting this application, we have read and will accept the conditions explained in the Application Information sheet. This includes payment schedule, financial guidelines and participation requirements.

Contact Person

Print Name _____ Signature _____ Date _____

Senior Pastor

Print Name _____ Signature _____ Date _____

Please mail application and check to: Mountain T.O.P. * P.O. Box 128 * Altamont, TN 37301

If you have any questions, please do not hesitate to check out our website, www.mountain-top.org, call us at (931) 692-3999 or email us at julie@mountain-top.org or sam@mountain-top.org.

Mountain T.O.P. use only: Postmark _____ Initial _____ Pmnt _____